

August 25, 2011

To: Clay County School Board
From: Vickie Bandy, IB Coordinator
Subject: Out-of-state travel approval

The attached information is the documentation needed for CCSB to consider approval for Jessica Wineberg, a teacher at Ridgeview High School, attend IB Physics SL 2 subject training at the Atlanta International School in October 2011. We are making this request because Mrs. Wineberg is a new teacher who replaced Mr. Lowery, our previous physics teacher who retired in June 2011. Because Mrs. Wineberg is teaching seniors who will test in May 2012, it is required that she be IB-certified in Physics SL as soon as possible.

This is the closest opportunity, both in time and location, for IB training in physics. Most of our training is done in-state at Florida League of IB Schools sessions. However, FLIBS does not have authorization to offer physics training midyear.

If you have any questions about this situation, please contact Vickie Bandy at 904-213-5280.



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Passenger	From	To	Seat Assignment	Special Services (e.g. Wheelchair)
Mrs. Jessica Wineberg	Jacksonville, FL (JAX)	Atlanta, GA (ATL)	19C	Change Seats Add/Edit
	Atlanta, GA (ATL)	Jacksonville, FL (JAX)	26C	Change Seats Add/Edit

Passenger Information

Contact

Telephone number: 407-625-2084 (Cell)

Billing Information

Payment Type: VISA, *****3758
 Payee: Mrs. Vickie Bandy
 814 Walnut Street
 Green Cove Springs, FL 32043, United States

Price per Passenger	# of Psgrs	Total Price of Ticket(s)